

EAGLE Service Project Approval Guidelines

Minsi Trails Council, South Mountain District

- Projects are reviewed starting at 7 pm on the 3rd Tuesday of each month at St Luke's University Hospital Education Center, 801 Ostrum St, Bethlehem, PA.
- Schedule your review with the District Eagle Chair via email at least one week in advance. District Eagle Chair: Mike Caffrey – email: mikecee1062@yahoo.com
- Bring one adult to the approval meeting: your project coach, a parent, or a troop leader
- Bring the following in a 3 ring binder to the review meeting:
 - On the cover of the binder: your name, Troop/Crew #, South Mountain District, Title saying "Eagle Application" (This same binder will later be used for your Eagle application and Board of Review.)
 - From the Project Workbook, bring the completed section "Eagle Scout Service Project Proposal" with Pages B thru E fully completed. Include sketches, drawings or visual representation of the proposed project.
 - Bring the "Eagle Scout Service Project Fundraising Application", whether you intend to fund raise or not.
 - If the scout intends to raise funds to pay for their project or plans to solicit any business for materials, the scout must complete the Fundraising Application Page A of the project book and have signatures of both the beneficiary and unit leader.
 - Do not start fundraising until you receive approval from the District Executive.
 - If fund raising is required then schedule, via email, a meeting with the South Mountain District Executive to obtain approval signature. This meeting comes after project proposal approval.
 - If you do not intend to fundraise then write "Not Applicable" on this form.
 - Bring a copy of your proposal and fundraising document for the board to retain.
- Insure your proposal document has been signed by yourself, beneficiary, unit leader, unit committee chair. Project work cannot begin until after approval by the District Eagle Board.
- The last 2 pages of the Project Workbook, "Navigating the Eagle Scout Service Project" document must be given to the project beneficiary and discussed between the scout and beneficiary. Have the beneficiary check the "yes/no" box where they sign on the signature page to indicate they have been provided this information.
- Wear your Class A uniform

NOTE: The Eagle Scout Application and Eagle Scout Service Project Workbook are updated periodically. Each scout about to complete the application and service project workbook MUST use the most recent versions available on the Minsi Trails Council website (www.minsitrails.org/eaglesalumni/trail-to-eagle-resources/60185)